



# Supplier Connect (SCx) iSupplier Supplier Document Exchange (SDX) Registration On-Boarding Guide for Suppliers

Rev 07-1□-2022

Confidential. Not to be copied, distributed, or reproduced without prior approval.

# Welcome and thank you for choosing to register to use GE Power Nuclear's products and services!

---

This guide will walk you through the few simple steps necessary to complete your supplier On-Boarding. This guide includes how to verify your supplier profile, register for an SSO, request access to GE Applications, such as iSupplier and Nuclear PLM, and gain access to Supplier Document Exchange (SDX-PLM), where you will access your project documents.

Follow this guide to get on-boarded with GE. If you run into challenges, feel free to reach out to your GE representative.

Thanks for registering!



# GE Supplier On-Boarding Applications

## System explanations and Recommended Registrations

<b>System</b>	<b>Who Should Register?</b>	<b>What can you do?</b>
<b>Supplier Connects (SCx)</b>	<b>Accounting Department Order Fulfilment Sales</b>	<p><b>SCx is your company profile to GEH.</b>  <b>This is where you update the information below:</b></p> <ul style="list-style-type: none"> <li>• Updating Banking Details</li> <li>• Company Address (Order Fulfilment Address and Remittance Address)</li> <li>• Company Contacts</li> <li>• Company Certifications</li> <li>• Corporate Compliance (Supplier Diversity, GSL Numbers)</li> <li>• Legal Entity Tax Information</li> <li>• Cyber Security compliance</li> </ul>
<b>iSupplier</b>	<b>Accounting Department Contracts Order Fulfilment</b>	<p><b>iSupplier is GEH's online portal for PO acceptance/acknowledgements and Billing Tools, such as invoice/credit creation.</b></p> <ul style="list-style-type: none"> <li>• PO Acceptance</li> <li>• Invoice creation</li> <li>• Credit Memo creation</li> <li>• Uploading invoice attachments</li> </ul>
<b>Supplier Document Exchange SDX (PLM)</b>	<b>Project Team QA Team Management</b>	<p><b>SDx is GEH's secure supplier document exchange portal.</b>  <b>This is where you will find GEH's:</b></p> <ul style="list-style-type: none"> <li>• PO revisions</li> <li>• Item specifications</li> <li>• Part Drawings</li> <li>• QA Documentation (Safety/Non-Safety Documentation)</li> </ul>





# Supplier Connect (SCx)

Profile Verification, Registration, and First Time Sign On

# Supplier Connect (SCx) Verification and Registration

(This is for Active Vendors in SCx who ONLY need to verify their Supplier Profile)

- You will receive an email to verify your company's data in Supplier Connect (SCx)

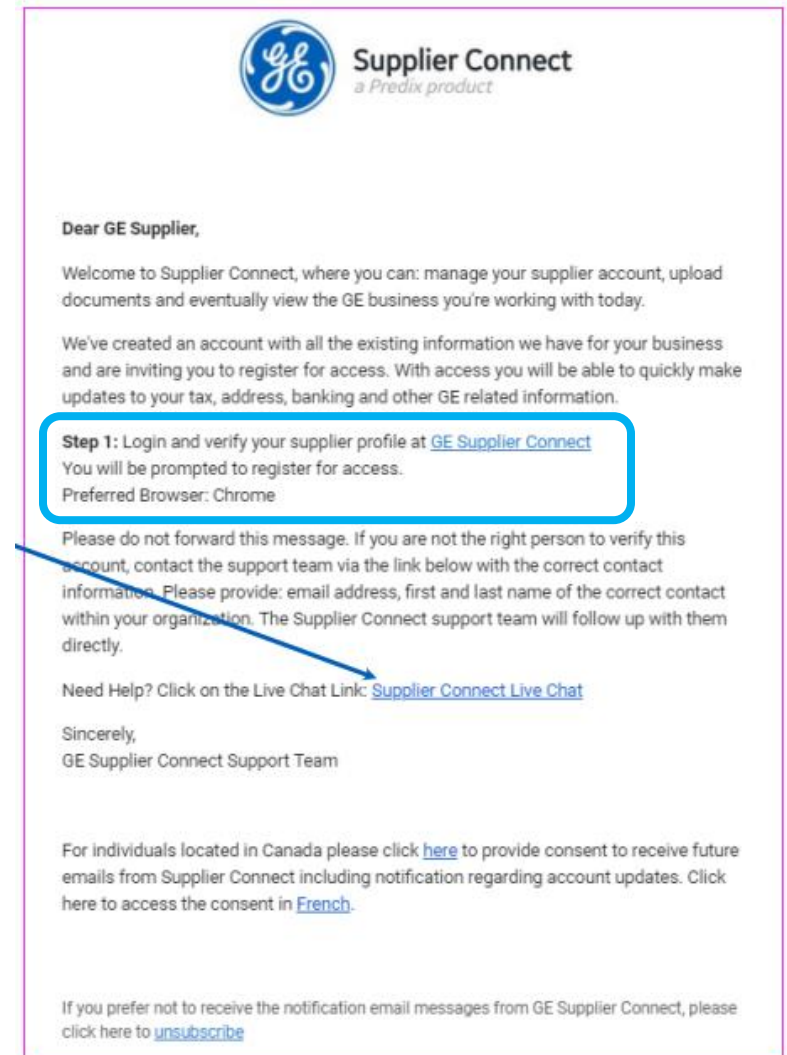
*This is initiated by your GE Representative.*

*If you have not received a verification email, STOP, and contact the GE representative.*

Follow “**Step 1**” To login and verify your supplier profile at GE Supplier Connect.

Your primary email will be your SSO ID.

You will create your SSO Password.



- On the Account Registration page, [your primary email is auto populated and grayed out from editing.](#)

*If your email address is incorrect or if you are not the correct contact, STOP, and contact your GE representative.*

*Do not forward the email that you receive. Each invite is unique to individuals.*

*SSO information should never be shared.*

- Create your password and add your security question and answer
- [Agree to the GE Terms](#) by selecting the check box and hit Register.

[Login with existing account](#)

## Account Registration

Welcome to GE Supplier Connect.

### ACCOUNT INFORMATION

First Name \*

Last Name \*

Primary Email  This is the primary contact GE has on record for your business. It must be used to setup this account. After registration is complete, you can add additional users and emails to your account.

SSO ID  You will use this as your login username.

### PASSWORD

Password \*  Your password is case sensitive, must be between 8 and 18 characters long, must start and end with a letter, and must contain at least two numbers. No special characters except . @, -, \_

Confirm Password \*

### SECURITY QUESTION

Security Question \*  This is used to verify your identity in the event that you forget your password.

Security Answer \*  This is the answer to the security question asked above.

☐ I agree to GE's Terms

[Register](#)

# Supplier Connect (SCx) First Time Sign On

- Go to <https://www.gesupplierconnect.com/sc/home>. You will see the GE Single Sign On.

Enter the SSO/Password combination created during the SSO Account Registration process.

GE Single Sign On

SSO ID

Password

Log In & Remember Me

Log In To A Shared Computer

- Read and accept the terms and conditions by selecting the **Green** box.

**Follow the Supplier Connects Verification Training Guide to add and update your company information.**

This guide can be found under the "Support" Tab at [GE Supplier Connect](#). Search the word "verify" and Select the "SCx - How to complete the Verify process in SCx" guide."

***If you have questions or issues, contact your GE representative for assistance.***

SECURITY AND CONFIDENTIALITY

GE employs technical and organizational measures designed to protect the integrity, confidentiality, security and availability of Supplier Data, and to comply with applicable legal requirements for information security. GE limits access to confidential Supplier Data of individuals and companies to those who need access for a legitimate business purpose.

ACCESS, CORRECTION AND DELETION:

GE will provide you access to your Supplier Data that GE holds to the extent required by law in your home country, regardless of the location of the Supplier Data processing. You may receive notifications of updates to the Supplier Data where you are responsible to ensure the accuracy of the data. You may request correction or deletion of that Supplier Data, except where retention is required by your contractual relationship with GE, in the context of a legal dispute, or as otherwise required by law. If access, correction or deletion is denied, the reason for the denial will be communicated to you.

CHANGES TO THIS NOTICE

GE reserves the right to modify this Notice by posting changes to relevant GE websites. If you submit additional Supplier Data or request to be considered for a GE engagement following the effective date of a modified Notice, your Supplier Data will be handled in accordance with the Notice in effect at that time. Effective Date: Effective Date: April 1, 2017

By signing up for Supplier Connect:

I accept the terms and conditions

I do not accept the terms and conditions



# Registering for GE Applications

How to obtain your SSO and accessing the  
GE Applications Portal

# GE Application Registration

(GE Registration portal to select access to multiple GE applications)

- Go to <https://registration.gepower.com/>

Select the "Click here to Register" link

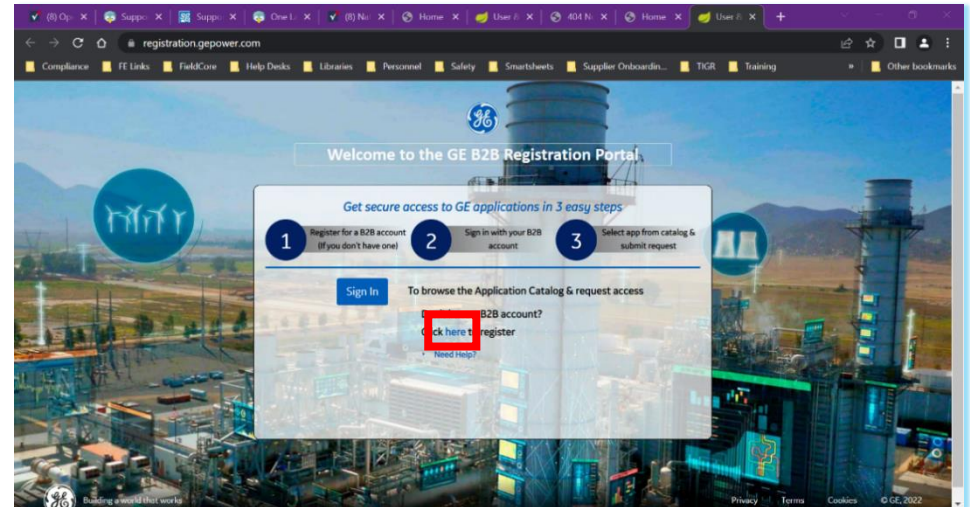
- Fill in the requested information
- Enter an SSO/User Name

*It is required that you use your company email address.*

*Yahoo, Gmail, AOL, etc email address will not be accepted.*

*If you are registering for Nuclear PLM, your email address is required to be used as your SSO*

- Create your Password.



**Registration**  
GE requires all of the following information to register new users.

---

**Create your User**  
No special characters allowed except for: . - @ \_

**First Name \*** **Last Name \***

**Company Name \***

**Company Email Address \*** **User Name (SSO) \***

---

**Create a Password**

**Create your password \***

☐

**Verify your password \***

☐

- ☒ Must have 8 to 15 characters
- ☒ Must contain lowercase letters
- ☒ Must contain at least 2 embedded numbers
- ☒ Must begin and end with a letter
- ☒ No special characters except for ". - @ \_"

- Set your Security Questions and answer the (3) questions. Make sure to check both boxes to confirm the accuracy of your statements and agree to GE's Terms and Conditions.

Click **Submit**:

Set a Security Question \*

Please select a challenge question

Create a challenge answer \*

Create a challenge answer

Please answer the following three questions referencing the countries listed.  
This information is needed to comply with applicable laws.

Cuba / Iran / North Korea / Syrian Arab Republic / Sudan

Do you reside in any of the listed countries? \* ☐ Yes ☐ No







Does any of your work-related activity take place in any of these countries? \* ☐ Yes ☐ No

Is your company incorporated in any of these countries? \* ☐ Yes ☐ No

☐ I confirm that the information I have provided is accurate and that I am currently employed by the company I have listed above. \*

☐ I agree to GE's Terms and Conditions \* [Terms and Conditions](#)

Click or touch the Clip

**Submit** Cancel





# iSupplier and Nuclear PLM Access

## Requesting Access to GE Applications



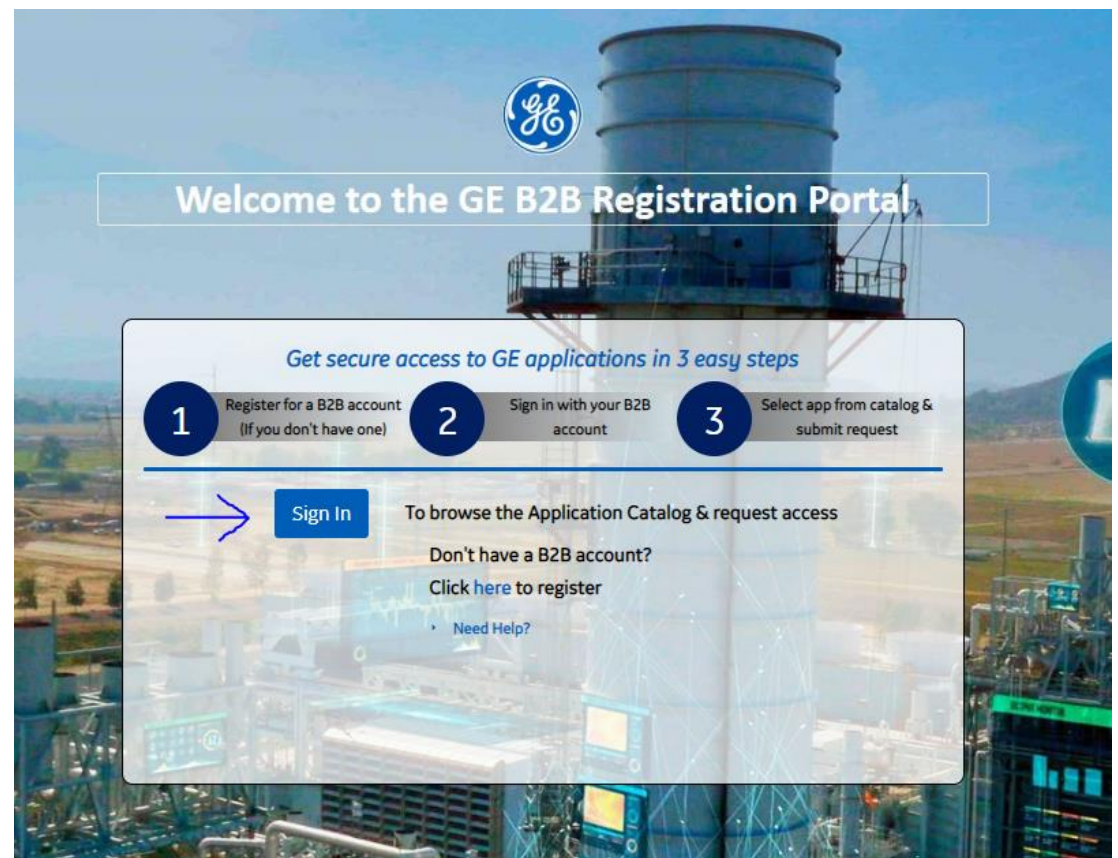


## The instructions below show you how to select the applications, iSupplier and Nuclear PLM.

These same steps can be used to select different applications for other GE businesses. If you need to register for a different application, please use the search function. If you are unsure of the application that you should select, please contact your GE representative.

- Go back to <https://registration.gepower.com/>
- Hit **Sign in**

This will take you to the catalog of applications



- Select All Applications
- Search Nuclear iSupplier

The screenshot shows the GE Application Catalog interface. At the top, there is a GE logo and the text 'Application Catalog'. On the right, a user profile for 'Jourdan Nichol' is visible. Below the header, there are three tabs: 'All Applications' (selected), 'Customer Apps', and 'Supplier Apps'. A search bar on the right contains the text 'nuclear\_iSupplier\_Access'. Below the search bar, there is a table of popular applications. The table has two columns: 'APPLICATION NAME' and 'APPLICATION DESCRIPTION'. The first four rows are: 'Clear Orbit (Supplier Collaboration)', 'GE Power Customer Portal', 'SourceGate', and 'Supplier Technical Collaboration (STC) - Gas Power'. Each row has a '+ Add' button to its right. Below this table, there is another section with the same column headers, showing a single entry for 'Nuclear\_iSupplier\_Access' with a '+ Add' button.

APPLICATION NAME	APPLICATION DESCRIPTION	
Clear Orbit (Supplier Collaboration)	ClearOrbit Supplier Collaboration Tool Supporting Power , Energy Mgmt, and Oil business units	+ Add
GE Power Customer Portal	Securely access your asset information and technical documents including TILs, technical manuals (O&M), outage and repair reports, warranty claims, and the GE Power parts store	+ Add
SourceGate	Strategic Sourcing application tool supporting Gas Power Systems	+ Add
Supplier Technical Collaboration (STC) - Gas Power	Supplier Technical Collaboration for PowerPLM-GTCC for GE Gas Power	+ Add

APPLICATION NAME	APPLICATION DESCRIPTION	
Nuclear_iSupplier_Access		+ Add

*If you have questions or issues, contact your GE representative for assistance.*

- Complete the required fields with a Red \*

GE Contact*	<i>Your GE Representative's First and Last Name</i>
Job Title*	<i>Your Job Title</i>
Phone Number*	<i>Your phone number</i>
Country*	<i>The country you are currently located</i>
Country of Citizenship*	<i>Your Country of Citizenship</i>
Time Zone*	<i>Your Time Zone</i>

- Hit **Submit**

- Forward the system confirmation email you receive along with your login credentials to your GE Contact.

Your Credentials will include:

- ✓ SSO #
- ✓ Contact's name
- ✓ Title
- ✓ Telephone#
- ✓ Email address
- ✓ Country of Citizenship

**Follow the iSupplier Web Invoicing Guide to accept Purchase Orders and create invoice and credit memos.  
You can request the iSupplier Web Invoicing guide from your GE Representative.**

**NOTE: Approval can take up to 2 weeks.**

Please answer the following questions to request access to your selected applications.

Questions for:

**Nuclear\_iSupplier\_Access**

GE Contact \*

Job Title \*

Phone Number \*

Extension

Country \*

Country of Citizenship \*

Time Zone \*

Submit

Cancel



# Supplier Document Exchange Registration

Registering and access for PLM to access project documents

# Supplier Document Exchange (SDX) Registration

- Your GE representative will use your credentials to register you for [SDx \(PLM\)](#)

Forward the GE Registration system confirmation email you receive along with your login credentials to your GE Contact.

Your Credentials should include:

- ✓ SSO #
- ✓ Contact's name
- ✓ Title
- ✓ Telephone#
- ✓ Email address
- ✓ Country of Citizenship

**Select Credentials:**

Physical Country/Location  
United States

OK

**INTERNATIONAL TRADE REGULATIONS NOTICE**  
This application is hosted on a U.S.-based server and may not be used in connection with any activity involving a country sanctioned by the US Government or covered under GE's State Sponsors Of Terrorism (SST) Policy. For further information on the US sanctions regulations as well as GE's SST policy, click on the following URL: <http://libraries.ge.com/download?fileid=11871351&fileid=11871351&sid=101>  
In addition to GE's SST Policy, other GE policies may restrict business activity with other countries (e.g., Myanmar/Burma). Information on those GE policies may be obtained by visiting the GE Energy International Trade Controls Support Central site.  
URL: [http://www.internationaltrade.ge.com/products/sup\\_products.asp?prod\\_id=25521](http://www.internationaltrade.ge.com/products/sup_products.asp?prod_id=25521)  
Accessing technical data or engineering tools hosted on a U.S.-based application or server from outside the U.S. is considered an export of that technical data or engineering tool. It is your obligation to comply with all applicable U.S. export laws, including restricting access to technical data or on-line engineering systems, applications or tools which have been designated as "export controlled" by the business. For questions related to the proper classification of GE technology, equipment, and software, contact the applicable businesses' Chief Engineer's Office. For questions on compliance with export laws (international trade controls-ITC), contact either Legal ITC or assigned counsel.

- Once you receive a confirmation that your PLM registration is complete, Visit <https://3dplm.gene.ge.com/gehplm> to login to PLM
- Select your Physical Country/Location
- Hit **Ok** to proceed to the Welcome screen.

The Welcome screen provides you with a quick guide on how to navigate PLM.

Follow the [PLM Nuclear Training](#) to learn how to Navigate, Search, Parts, Specs, Reference Documents, CO/CA, SDX, Issues, etc on PLM. You can request the PLM Nuclear Training guide from your GE Representative.

The screenshot shows the 3DEXPERIENCE user interface. On the left is a navigation menu with options like Change Management, My Changes, Collaboration and Approvals, Home, Issue Categories, Shortcuts..., Collections, Routes, Tasks, Subscriptions, Metrics, View My Company, Experience Configuration, Team, My View, Workspaces, Workspace Templates, Engineering, and My Engineering View. The main area displays a 'Welcome!' message with a 'Compass: access your apps' diagram. The diagram shows a central circle with '3D' and 'V.R.' inside, surrounded by '3D Modeling', 'Simulation', 'Social and Collaborative', and 'Information Intelligence'. A red box labeled '2' highlights a close button (X) in the top right corner of the welcome message. Another red box labeled '3' highlights a checkbox labeled 'Do not show at startup:' below the welcome message. Below the welcome message is a table of parts.

Name	Description	Revision	Status	State	Type	Policy	Last Modified	Owner	Respon	Engineer
004N6478						Unconditional	May 15, 2018	Gilbert G. Gil, Bruckner	204042	
004N7953						Unconditional	Apr 19, 2018	Michael A. Arcaro	204042	
004N7953						Unconditional	Apr 19, 2018	Michael A. Arcaro	204042	
004N7953						Unconditional	Apr 19, 2018	Michael A. Arcaro	204042	
004N7953						Unconditional	Apr 19, 2018	Michael A. Arcaro	204042	
004N7126						Development Part	Feb 23, 2018	Corporate	204042	
GEK-1164						OM Instruction Part	Feb 22, 2018	Corporate	220018	
GEK-116494	NUMAC Spent Fuel Pool Level Monitor (SFPLM) System 268X1545RRG001	0		Release	OM Instruction Part	OM Instruction Part	Feb 22, 2018	Corporate	204049	



## Thank you for Registering for GE!!

---

If you require further assistance feel free to reach out to your GE representative.

If you need help accessing any of the other training guides mentioned in this document, please let us know.

If you have issues, need help, or forgot your GE Registration password visit the [GE External Registration Guide](#) for more details. You can request the GE External Registration guide from your GE Representative.